



Summer Student, Mental Well Being Program (Community & Social Services Worker)

Job Description

About the Organization:

Founded in 1978 as the Calgary Chinese Community Service Association (CCCSA) and rebranded in 2021 as Diversecities, we are a community-based organization dedicated to fostering an inclusive and supportive society. Our mission is to ensure that all individuals, regardless of cultural or ethnic background, have equitable access to all aspects of Canadian society. We work towards making Calgary and surrounding areas a welcoming home for immigrants, providing meaningful opportunities for engagement and integration.

Diversecities supports Calgarians in four key areas of life:

- 1) Economic Integration
- 2) Social Connection
- 3) Well-being
- 4) Learning

These key areas are addressed through programs and services within our main pillars: **Law & Advocacy, Community Bridge, Child & Youth, and Mental Well-Being.**

About the Program:

The Mental Well-Being Program aims to support community resilience by promoting mental health awareness in youth through education and information, community connections, and bridging formal and informal supports.

The Program currently delivers the Community Helpers Program (CHP), a free peer support training initiative designed for youth aged 12-30 years, and individuals who serve youth. CHP helps equip participants with the skills, knowledge, and resources to effectively support others, and reduce the stigma of mental health by promoting community awareness.

About the Role:

The Summer Student (Mental Well Being Program) is mainly responsible for supporting the Program Coordinator in seasonal event planning, preparation, and implementation, program promotion and outreach, and assisting the Program Coordinator in the delivery of the CHP.

This role reports directly to the Mental Well Being Program Staff.

This position is seasonal full time (total of 9 weeks), for 30 hours per week, with a compensation of \$18 per hour. The role requires work in office and occasionally off-site. Regular working hours



for this role are 9:00am to 5:00pm. However, depending on the program's activities, some evenings and weekends might be required.

Start date is June 16, 2025, with an option for an earlier start date. The position is funded by the Government of Canada through the Canada Summer Jobs (CSJ) Program.

Role Description & Responsibilities:

- Assist with planning and preparing materials for program promotion.
- Support the Program Coordinator in planning for seasonal events.
- Adapting existing information and resources into creative content and promotional material (eg. scripts for audio and video recordings, campaigns, print materials).
- Support the Program Coordinator in general program delivery (eg. preparing learning materials for training sessions).

Candidate Profile & Skills:

- Previous volunteer experience with youth (asset).
- Passion for mental health and supporting others.
- Education: Psychology, Sociology, Social Work, or other human services related field.
- Language Skills: Proficiency in Chinese would be an asset.
- Be aged between 15 and 30 years old on the start date of employment.
- Be a Canadian citizen, a permanent resident of Canada, or a person who has been granted refugee status in Canada. International students and other temporary residents of Canada are not eligible for this opportunity.
- Interest in community engagement and activity planning.
- Good communication and interpersonal skills.
- Be sensitive to the unique needs of diverse groups.
- Basic presentation skills.
- Basic Microsoft Office skills.
- Good creative writing skills.

Mandatory Requirement:

The successful candidate must complete a satisfactory police background check, including vulnerable sector check.



How to Apply:

We invited interested candidates who meet the above requirements to apply by sending a cover letter and a 2-page (max) résumé in a single PDF document to HR@diversecities.org, addressed to:

Cindy Au
Chief Executive Officer
Diversecities Community Service Association

Applications that do not follow the instructions to apply will not be considered.

At Diversecities, we value all candidates as unique individuals and welcome the variety of experiences they bring to the organization. Diversecities has a strict non-discrimination policy. We believe everyone should be treated equally regardless of race, sex, gender identification, sexual orientation, national origin, native language, religion, age, disability, marital status, citizenship, genetic information, pregnancy, or any other characteristic protected by law.

This competition will remain open until a suitable candidate is found.